# DBM Career Day - Composing a Cover Letter - 11.00-12.30

Hendrina Paola - Language Center University of Basel

### Description

You never get a second chance to make a first impression, and cover letters are the first impression in an application. They are one of the keys that paves the way to obtaining job interviews. Composing an attractive cover letter requires you to strike the right balance between promoting your unique value to a potential employer and explicating the reasons why the company or research institute you are applying to is a perfect fit for you. This workshop is aimed at PhD candidates and Postdocs in Biomedicine who wish to train their ability to write a cover letter that complements their CV and other application documents.

### Preparation

Participants with a cover letter e.g. from a former application submit it to <a href="mailto:phdclub-dbm@unibas.ch">phdclub-dbm@unibas.ch</a> by Friday, 16.11.2018. Participants without a former cover letter prepare a rough draft and bring it along to the workshop.

SUBSCRIBE TO COMPOSING A COVER LETTER 11.00-12.30

DBM Career Day - Pimp your CV - 9.00-10.30

Talent Scouts of F. Hoffmann-La Roche AG

SUBSCRIBE TO PIMP YOUR CV 9.00-10.30 SUBSCRIBE TO PIMP YOUR CV 11.00-12.30

DBM Career Day - Job Interview training (for PostDocs) - 9.00-10.30

Natalya Izergina-Bechold - Genedata

SUBSCRIBE TO JOB INTERVIEW FOR POSTDOCS 9.00-10.30

SUBSCRIBE TO JOB INTERVIEW FOR POSTDOCS 11.00-12.30

## DBM Career Day - Preparing a Job Interview - 9.00-10.30

Birgit Müller - Career Service Center (CSC), University of Basel

### Description

There is only one chance to make a first impression...

... and it should be a good one. Do you know what is important during job interviews? How to prepare yourself as best you can? This workshop will help you understand the employer's perspective. You will also practice your answers to some common job interview questions and will be coached.

SUBSCRIBE TO PREPARING A JOB INTERVIEW 9.00-10.30

# Photo Session

SUBSCRIBE TO PHOTOSESSION 13.30-17.00

Talks in the Afternoon

SUBSCRIBE TO TALKS 13.30-17.00